## Minutes of the Dodge County Highway Committee Meeting May 2, 2013

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on May 2, 2013, in the upper level conference room of the Dodge County Airport Terminal building.

**ROLL CALL:** The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and Jeffrey Schmitt. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. Mark Yanke of Serwe Equipment, county resident Neal Stippich, and Airport Manager Mary Gaspar were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Caine and seconded by Grebel to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF APRIL 15, 2013:** Minutes of April 15, 2013, were approved as submitted.

**AIRPORT FIXED BASE OPERATOR REPORT:** Mary Gaspar reported that John Deere of Horicon will be mowing the airport property this season. The fly-in breakfast will be on June 2<sup>nd</sup>. The recently contracted wildlife survey has started.

**DISCUSS COUNTY-OWNED HANGAR LEASE/SALE OPTIONS:** Mary Gaspar reported there are currently five hangars for sale at the Dodge County Airport in the price range of approximately \$9,500 - \$70,000 depending on size, age, and condition. Motion by Grebel and seconded by Schmitt to have Department staff contact Sue Braemer to discuss a potential listing contract to sell the recently vacated County-owned hangar. Motion carried.

CONSIDER AIRPORT TENANT PROPOSAL: No proposal was received.

**REVIEW DRAINAGE CONCERNS AT FAIRFIELD ROAD ADJACENT TO AIRPORT PROPERTY:** Supervisor Schmitt reported that this item will be further reviewed by the Town of Oak Grove and the adjoining landowner.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** Debris and litter in roadside ditches was discussed. It was the consensus of the Committee to have the Commissioner release periodic seasonal public messages relating to highway safety concerns such as depositing debris in ditches, mailbox concerns, drainage issues, etc.

REVIEW DRAINAGE CONCERN ON CTH E EAST OF FIR ROAD: Neal Stippich presented drainage concerns adjacent to CTH E near Fir Road. He requested ditching or an additional culvert pipe be installed on CTH E to alleviate surface water ponding on his land. Department staff will develop cost estimates for this work and the Committee will address this at a future meeting.

**COMMITTEE REPORTS:** There were no Committee reports.

**PROJECT UPDATES:** The rehabilitation and repaving project on CTH A (STH 33 – CTH AW) will start on May 13<sup>th</sup>. Department staff will begin right-of-way acquisition for the CTH DE (USH 151 – CTH D) project.

**TREE REVIEW ON CTH G PROPERTY:** The Committee discussed a resident's request to keep a tree in the right-of-way from being cut down adjacent to his property on CTH G. Motion by Schmitt and seconded by Johnson to cut the tree down. Motion carried with Caine and Berres voting in opposition.

RECOMMEND OFFERING PRICES FOR CTH DE RIGHT-OF-WAY ACQUISITIONS: Caine and Berres presented and recommended offering prices for various right-of-way purchases on CTH DE (USH 151 – CTH D). Motion by Schmitt and seconded by Grebel to approve these recommendations. Motion carried.

**DISCUSS TDA AND WCHA DRIVE-IN EVENT:** It was the consensus of the Committee that the Commissioner and one Committee member should attend this event on May 21<sup>st</sup> in Madison.

**DISCUSS RUSTIC ROAD APPLICATION PROGRAM:** Supervisor Caine presented a Rustic Road Designation application package. After some consideration, there was a motion by Caine and seconded by Berres directing Department staff to forward this information to Ms. Patti Schweitzer of CTH DJ allowing her to process the application and return it to the Committee for approval. Motion carried.

**CONSIDER RESOLUTION TO PURCHASE TRACTOR AND ROADSIDE MOWERS:** The following quotes were received for one John Deere 4x4 tractor with right side and rear flail mowers:

<u>Vendor</u>	<u>Model</u>	<u>Cost</u>
Mid-State Equipment, Columbus	6115	\$97,495.00
Serwe Implement Co., Campbellsport	6330	\$91,178.00

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The following alternate quotation for two 2013 John Deere 4x4 tractors with mowers including a trade-in of Dodge County Unit #233 and attached mowers was also received:

<u>Vendor</u>	Model	Cost for 2 units	Less Trade	Net Cost for 2 units
Serwe Implement Co., Campbellsport	6330	\$182,356.00	-\$54,400.00	\$127,956.00

Motion by Johnson and seconded by Caine to accept the alternate quote from Serwe Implement for two tractors with mowers and trade in a 2008 John Deere 6330 tractor with mowers for \$127,956.00. Motion carried. A resolution will be presented to the County Board for their consideration.

CONSIDER HONOR FLIGHT FACILITY REQUEST: Motion by Schmitt and seconded by Caine to amend the agreement between Dodge County and Wisconsin Aviation to allow an event at the Airport raising funds for the WWII Veterans Honor Flight Program. This event will be allowed to serve alcohol in accordance with the applicable town licenses and ordinances. Motion carried.

CONSIDER SALES TAX FUND FOR TRANSPORTATION FUNDS: Motion by Schmitt and seconded by Caine directing the County Administrator to draft a resolution to present to the Executive Committee and County Board encouraging the WCA to initiate efforts to develop legislation that would allow counties to levy a 0.05% sales tax to be used for local transportation projects as recommended in the Wisconsin Transportation Finance and Policy Commission report. Motion carried.

**DISCUSS COUNTY COMMUNICATIONS:** Method of notification of Committee members was reviewed.

**VOUCHER PAYMENT REVIEW:** Vouchers payment registers were reviewed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: drainage concerns on CTH E, airport hangar lease documents, airport land improvements, and salt storage facility in Mayville.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on May 16<sup>th</sup> at the Trenton shop.

FIELD REVIEW: There was no field review.

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ADJOURNMENT: The meeting adjourned at 11:04 a.m.

Harold J. Johnson - Chairman

Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next

Committee meeting.